



प्रवर्तन निदेशालय, भारत सरकार  
दिल्ली आंचलिक कार्यालय-I 'सी' ब्लॉक, प्रवर्तन भवन,  
डॉ ऐअब्दुल कलाम रोड .जे .पी ., नई दिल्ली - ११००११

**DIRECTORATE OF ENFORCEMENT  
GOVERNMENT OF INDIA**

**Delhi Zonal Office-I, 'C' Block, Pravartan Bhawan,  
Dr. A. P. J. Abdul Kalam Road, New Delhi - 110011**

**F.No. Admn-57/4/2025-DLZO-I**

**Dated: 29.01.2025**

Applications are invited for hiring of System Analyst and Scientific Technical Assistants on short term contract basis in the offices of Central Region, (Delhi, Lucknow, Patna, Ranchi), Directorate of Enforcement.

Name of the Post	No. of Posts
System Analyst	01
Scientific Technical Assistants	06

For details of eligibility conditions and other terms and conditions, please visit <http://enforcementdirectorate.gov.in>. The application along with the supporting documents may be sent to the Assistant Director (Admn.), Directorate of Enforcement, Delhi Zonal Office-I, Block-C, Pravartan Bhavan, Dr. A.P.J. Abdul Kalam Road, New Delhi-110011 or on email Id [adlzo11-ed@gov.in](mailto:adlzo11-ed@gov.in) within 21 days from publication of this advertisement in the Employment News/Rozgar Samachar.



प्रेम सिंह मीना  
29-01-2025

**प्रेम सिंह मीना/(Prem Singh Meena)  
सहायक निदेशक (प्रशासन)/Assistant Director (Admin.)**

**प्रेम सिंह मीना/PREM SINGH MEENA**  
सहायक निदेशक (प्रशा.)/Assistant Director (Admin.)  
प्रवर्तन निदेशालय/Directorate of Enforcement  
वित्त मंत्रालय/Ministry of Finance  
राजस्व विभाग/Deptt. of Revenue  
दिल्ली आंचलिक कार्यालय-I/Delhi Zonal Office-I  
भारत सरकार, नई दिल्ली/Govt. of India, New Delhi

## Annexure 'A'

### Engagement of System Analyst and Scientific Technical Assistants

#### Details of eligibility criteria and other terms & conditions

#### Eligibility Criteria:

##### 1. Qualification:

##### (a). System Analyst

- i. **Essential:** Master's Degree in Computer Applications or M.Sc Computer Science or M.Sc Information Technology from a recognized University or Institute; or Bachelor of Computer Applications or Bachelor of Engineering in Computer or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology or Information Technology or Electronics & Communications Engineering from a recognized University or Institute;
- ii. **Desirable:** Three years' experience in software development using PHP or JAVA or ASP.Net and having experience in database such as MYSQL or SQL or ORACLE or POSTGRES data base (the experience shall be counted from the date of basic graduation).

##### (b). Scientific Technical Assistant

- i. **Essential:** Bachelor of Computer Applications or Bachelor of Engineering in Computer or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology or Information Technology or Electronics & Communications Engineering from a recognized University or Institute.
- ii. **Desirable:** One year experience in software development using PHP or JAVA or ASP .Net and having experience in database such as MYSQL or SQL or ORACLE or POSTGRES data base (the experience shall be counted from the date of basic graduation).



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भारत सरकार, नई दिल्ली/Govt. of India, New Delhi



## 2. Remuneration:

- a) The candidate who is to be engaged as System Analyst will be paid a consolidated fee of Rs. 70,000/- per month.
- b) The candidates who are to be engaged as Scientific Technical Assistant will be paid a consolidated fee of Rs. 55,000/- per month.

## 3. Nature of Duties:

System Analyst is required to perform the following duties in the digital/network related operations of this Directorate. These personnel shall perform the following duties: -

- a) Network & digital support related services viz Internet, IP management, Anti-virus and Patch Management,
- b) Web Application Firewall (WAF),
- c) Cyber Security Measures,
- d) Management of V LAN, Management of Servers and Switches, Website Support etc.
- e) Domain Software Application related services viz Development of new software/applications and management of existing applications currently running on ED servers,
- f) Email services related support,
- g) NIC video conferencing related support.
- h) Or any other official work that maybe assigned to them.
- i) In addition to the above responsibilities, System Analyst may be given additional responsibilities to supervise the Scientific Technical Assistant as and when desired by this Directorate.

Scientific Technical Assistants are required to perform the following duties in the digital/network related operations of this Directorate. These personnel shall perform the following duties: -

- a) Network & digital support related services viz Internet, IP management, Anti-virus and Patch Management,
- b) Web Application Firewall (WAF),



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भारत सरकार, नई दिल्ली / Govt. of India, New Delhi

- c) Cyber Security Measures,
- d) Management of V LAN, Management of Servers and Switches, Website Support etc.
- e) Domain Software Application related services viz Development of new software/applications and management of existing applications currently running on ED servers,
- f) Email services related support,
- g) NIC video conferencing related support.
- h) Or any other official work that maybe assigned to them.

#### 4. Place of posting:

Candidates on their appointment as System Analyst and Scientific Technical Assistants shall be liable to serve in any offices of Central Region of Enforcement Directorate (i.e. Delhi, Lucknow, Patna and Ranchi).

#### 5. Terms and conditions:

- i. The tenure for engagement of System Analyst and Scientific Technical Assistants shall be initially for 01 year (to be renewed at the end of 1st year as per performance and official requirements.
- ii. The System Analyst and Scientific Technical Assistants on having accepted the offer of engagement, shall enter a Contract, also having the confidentiality clause, with the Directorate of Enforcement, detailing the terms of engagement, before being assigned any work.
- iii. Any breach of the contract executed by the System Analyst or Scientific Technical Assistant with the Directorate of Enforcement shall be considered a sufficient ground for the termination of the engagement made under the Contract and may further debar such System Analyst or Scientific Technical Assistant from future engagement by the Directorate of Enforcement. Further, such breach of contract may also attract penal action.
- iv. Notwithstanding anything contained hereinabove, Directorate and/or System Analyst and Scientific Technical Assistant may terminate the contract by giving one month's notice.



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राजस्व विभाग/Deptt. of Revenue  
दिल्ली उर्ध्ववर्तिका कार्यालय-1/Delhi Zonal Office-1  
भारत सरकार, नई दिल्ली/Govt. of India, New Delhi

## 6. Selection Process:

After applying for the post, the suitable candidates shall be intimated to join the selection process on their registered email ids with the requisite details of date, time and venue. The candidates who have applied and do not receive any intimation from the department shall be deemed to have not been selected for the next stage of the recruitment process.

## 7. Undertaking:

The successful candidates would be required to abide by detailed terms and conditions mentioned in Para 5 above.

8. Interested candidates may submit their application in the enclosed format as per **Annexure-I** in a sealed cover super-scripted "**Selection for the post of System Analyst/ Scientific Technical Assistant in ED**" addressed to Assistant Director (Admn.), Directorate of Enforcement, Delhi Zonal Office-I, Block-C, Pravartan Bhavan, Dr. A.P.J. Abdul Kalam Road, New Delhi-110011 or on email id [adlzoil1-ed@gov.in](mailto:adlzoil1-ed@gov.in). Application which is not made in the format as per Annexure-I, incomplete and not received in time will be summarily rejected.



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भारत सरकार, नई दिल्ली / Govt. of India, New Delhi



PERFORMAAPPLICATION FOR ENGAGEMENT OF SYSTEM ANALYST OR SCIENTIFIC  
TECHNICAL ASSISTANTS IN  
DIRECTORATE OF ENFORCEMENT ON CONTRACT BASIS

1.	Full Name (in block)				
2.	Date of Birth (DD/MM/YYYY)				
3.	Father's Name				
4.	Marital Status				
5.	Hometown				
6.	Complete Residential Address for correspondence				
7.	Permanent address				
8.	Mobile Number				
9.	Email id.				
10.	AADHAR Number				
11.	Name of Post				
12.	Details of Educational Qualification				
	Qualification	Course Title	Board / University	Percentage of Mark Obtained	Year of Passing
a.	Grade 12 <sup>th</sup>				
b.	Graduation				
c.	Post-Graduation				
d.	Any other related course / Certification				
13.	Details of experience in descending order (the current / latest should				
	Sr. No.	Name of the company	Duration (From MM/YY to MM/YY)	Details of Nature of work	Contact person of firm
14.	Total Experience as on 31.01.2025			(Months)	
15.	Any other special achievement (with date)				
16.	Choice of Station				

"I hereby declare that the information furnished above is true and correct in every respect and in case any information is found incorrect even partially the candidature shall be liable to be liable to be rejected. I do hereby declare that I will submit the necessary documents viz. **12<sup>th</sup> Mark sheet, Graduation Mark sheet, Post-Graduation Mark sheet and other necessary experience certificate(s)** on selection to the post of

System Analyst or Scientific Technical Assistants in the Directorate of Enforcement. I understand that if I fail to submit the same, my candidature will be summarily cancelled."

I am willing to work in any of the offices of Central Region, Directorate of Enforcement.

**Place:**

**Signature**

**Date:**