



Government of West Bengal

OFFICE OF THE DISTRICT MISSION MANAGEMENT UNIT (DMMU)

&

District Rural Development Cell, Birbhum

Suri, Birbhum (W.B) Email ID- pddrdcbir@gmail.com / pddrdc-bir@nic.in

Memo. No: - 3265 / VIII-57 / DMMU/Birbhum

Date:- 01/10/2026

NOTICE for Empanelment of District Resource Person (DRP) for PMFME scheme under District Mission Management Unit (DMMU), Birbhum

Reference Memo No: 581/PRD-34014/4/2023-SRLM SEC-Dept. of PRD Dated : 23.04.25 of ACEO,WBSRLM

Applications are hereby invited from NRLM SHG women having SHG Membership for at least 5 years including experienced DLTs, BDSPs, CRP-EPs under Farm/Non Farm Sector for the empanelment as District Resource Person (DRP) of PMFME scheme under District Mission Management Unit (DMMU).

Eligibility Criteria:

- Age : Age of the applicant should be between 18 to 60 years as on 01.01.2026
- Educational Qualification : Graduate in any discipline with Proficiency in Computer Application (At least 6 months diploma in computer Application)
- Experience: Must have experience in public relations, mobilization of beneficiaries (individuals and groups) handholding for livelihood / Micro Enterprises Development preferably in the food processing sector.
- Residence : Must be a resident of Birbhum District
- Must be a valid elector with her name enlisted in the current electoral roll.

✓ How to Apply:

Interested candidates will have to submit their applications as per the prescribed format (attached herewith) only. The candidates shall submit self attested copies of the testimonials relevant to their Educational qualification, Computer certificate and experience along with the application. The application form must be filled on the basis of fact which they will have to substantiate with the documentary evidence (all in original) during the selection process, failing which their candidature will be liable to be cancelled.

Application can only be submitted to Office of the Additional District Mission Director, District Mission Management Unit, 1st Floor, Suri, and Birbhum by hand to the address given herewith on any working days between 11:00 AM to 5:00 PM.

- Starting Date of Submission of Application : 5th October, 2026
- Last Date of Application Submission : 12th October, 2026

✓ Mode of Selection :

- Computer Practical Test and Walk in Interview

✓ Termination of DRP- PMFME :

- In case of non-performance, rude behaviour, misconduct, or any other unsatisfactory conduct, the engagement of the DRP-PMFME may be terminated or discontinued by the competent authority.

"জেলা জুড়ে একই স্বর, বাল্যবিবাহ/ শ্রম রদ কর"

OFFICE OF THE DISTRICT MISSION MANAGEMENT UNIT (DMMU)

&

District Rural Development Cell, Birbhum

Suri, Birbhum (W.B) Email ID- pddrdbcir@gmail.com / pddrdbir@nic.in

✓ **Payment of DRP (PMFME) & Job Responsibilities :**

- The payment to the DRPs will be made on the basis of each beneficiary supported by them after the bank uploads the sanction letter on the portal. It's totally commission based payment system mentioned in DRP Manual of PMFME, Ministry of Food Processing Industries, Government of India (enclosed with this Notice for your ready reference)

✓ **Application Form Availability :**

- Birbhum District Website – <http://birbhum.gov.in>
- All Block Office under Birbhum District (at NRLM Section)
- Office of the Additioanl District Mission Director, DMMU, Suri Birbhum

✓ **Where to Submit :**

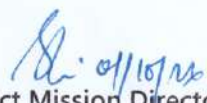
- Office of the Additioanl District Mission Director, DMMU, Suri Birbhum (in the drop box)

✓ **Application Fee :**

- There is no application fee.

No T.A / DA will be paid for appearing in the Computer Practical Test and Walk in Interview.

Enco : DRP Manual and application Form.


Additional District Mission Director, DMMU &
Project Director, DRDC, Birbhum

Memo. No: - 3265/31 VIII-57/DMMU/Birbhum

Date: 01/10/2026

Copy forwarded for information to:

- 1) The Block Development Officer (All), Block, Birbhum for wide publicity.
- 2) The DIO NIC, Birbhum with a request to upload in District Website.
- 3) C.A to the District Magistrate, Birbhum- with a request to apprise the District Magistrate & District Mission Director, DMMU Birbhum.


Additional District Mission Director, DMMU &
Project Director, DRDC, Birbhum